**Notes of the St James Street Big Local 22 April**

12 residents and partners attended the meetings

**Key Outcomes of the Meeting**

1. **Structure of the group**
2. **Shortlist of Local Trusted Organisation LTO**
3. **Meet on the 29 April 2013**
4. **Trevor to draft questions for “pre tender questionnaire” Expression of interest form**
5. **Structure of the group**

The group devoted most of the meeting to discussing the structure of the group “how do we agree to agree”. Please see the accompanying voting record.

1. **Shortlist of Local Trusted Organisation LTO**

* The group agreed to encourage and accept more suggestions for a LTO.
* Lloyd Park Centre was added to the long-list of LTOs. Lloyd Park is a children centre (provides pre-schools services) and was established in 1981
* The primary criteria for LTOs

1. Local organisation
2. Provide benefits to local residents
3. **Meet on the 29 April 2013**

The next meeting will be on Monday 29 April with a 7.00 start, residents are invited to arrive at 6.45

1. **Trevor to draft questions for “pre tender questionnaire” Expression of interest form**

See attached covering letter and draft questions

**Proposed agenda**

1. **Local Trusted Organisation**
2. **Kick-Off” Event Community Public Activities Standing Items**

* Next Steps
* How do we keep interested residents and partners informed of progress
* How do we get more residents and stakeholders’ involved?